

SCHEDULE – II-A
[see rule 11 (1)]

Form – LM-1

Application form for licence as manufacturer of weights and measures
under the Legal Metrology Act, 2009

To

SI No	To be filled by the Applicant	Comments of the Inspecting Officer
1	2	3
01	Name of the manufacturing concern for which licence is desired.	
02	Complete address of the concern.	
03	(a) Whether premises are owned / rented / taken on lease / leave licence (duly supported by documents) (b) Date of Establishment of workshop / factory	
04	Name (s) and address (s) along with their father's / husband's name of Proprietor (s) and / or Partners and Managing Director (s) in the case of Limited Company.	
05	The date and current registration number of factory / shop / establishment / Municipal Trade licence.	
06	Nature of manufacturing activities at present.	
07	The type of weights and measures proposed to be manufactured, viz : (a) Weights (b) Measures (c) Weighing Instruments (d) Measuring Instruments with details in each case.	
08	The number of persons employed / proposed to be employed. (a) Skilled (b) Semi-skilled (c) Unskilled (d) Specialist trained in the line	
09	The monogram or trade mark intended to be imprinted on weights and measures to be manufactured.	

10	Details of machinery / tools / accessories, owned and used for manufacturing weights, measures, etc.	
11	Details of foundry / workshop facilities arranged. (Whether ownership, long-term lease, etc)	
12	Facilities of steel casting and hardness testing of vital parts, etc., or other means.	
13	Availability of electric energy.	
14	Details of loan received from Government or Financial Institution. If so, give details.	
15	Name of bankers, if any.	
16	VAT / Sales Tax Registration Number / CST Number / Professional Tax Registration Number / IT Number.	
17	Have you applied previously for a manufacturer's licence? If so, when and with what results ?	
18	(a) Whether the item (s) proposed to be manufactured will be sold within the State or outside the State or both. (b) Details of Model Approval received from Government of India; (c) When can you produce for inspection samples of your products for which licence is desired ?	

To be certified by the Applicant (s) .

Certified that I / we have read the Legal Metrology Act, 2009 and the Tripura Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued thereunder.

I / We agree to deposit the scheduled licence fees with Government as soon as required to do so by the Licensing Authority.

All the information furnished above is true to the best of my / our knowledge.

Place :

Date :

.....
Signature and Designation of Applicant (s)

To be filled in by Departmental Officer of the State Government

Date of receipt of application :
Serial number of application :
Date of inspection :
Recommendation of Inspecting Officer :

Place :
Date :

.....
Signature and Designation of Inspecting Officer

Final orders of Licensing Authority

Licence granted / refused :
Licence Number :
Valid till :

Place :
Date :

.....
Signature and Designation of Licensing Authority

SCHEDULE - II-A
[see rule 11 (1)]

Form - LR-1

Application for licence as repairers of weights and measures
under the Legal Metrology Act, 2009

To

Sl No	To be filled by the Applicant	Comments of the Inspecting Officer
1	2	3
01	Name of the concern seeking the licence	
02	Complete address of the workshop	
03	(a) Whether premises are owned / rented / taken on lease (duly supported by documents) (b) Date of establishment.	
04	Name (s) and address (s) along with their father's / husband's name of Proprietor (s) and / or Partners and Managing Director (s) in the case of Limited Company.	
05	The date and current registration number of factory / shop / establishment / Municipal Trade Licence.	
06	Professional Tax / IT Tax Registration Number etc. if any	
07	The type of weights and measures proposed to be repaired	
08	Area in which you wish to operate.	
09	Previous experience in the line.	
10	Number of skilled staff employed or proposed to be employed: (a) Skilled (b) Semi-skilled (c) Unskilled (d) Employees trained in the line	

11	Details of machinery / tools / accessories available.	
12	Availability of electric energy.	
13	Have you sufficient stock of loan / test weights, etc? Give details.	
14	Have you applied previously for a repairer's licence? If so, when and with what results?	

To be certified by the Applicant (s)

Certified that I / we have read the Legal Metrology Act, 2009 and the Tripura Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued thereunder.

I / We agree to deposit the scheduled licence fees with Government as soon as required to do so by the Licensing Authority.

All the information furnished above is true to the best of my / our knowledge.

Place :

Date :

.....
Signature and Designation of Applicant (s)

To be filled in by Departmental Officer of the State Government

Date of receipt of application :

Serial number of application :

Date of inspection :

Recommendation of Inspecting Officer :

Place :

Date :

.....
Signature and Designation of Inspecting Officer

Final orders of Licensing Authority

Licence granted / refused :

Licence Number :

Valid till :

Place :

Date :

.....
Signature and Designation of Licensing Authority

SCHEDULE - II-A
[see rule 11 (1)]

Form - LD-1

Application Form for licence as dealers in weights and measures
under the Legal Metrology Act, 2009

Sl No	To be filled by the Applicant	Comments of the Inspecting Officer
1	2	3
01	Name of the establishment / shop / person seeking the licence.	
02	Complete address of the establishment.	
03	(a) Whether premises are owned / rented / taken on lease (duly supported by documents) (b) Date of establishment.	
04	Name (s) and address (s) along with their father's / husband's name of Proprietors and / or Partners and Managing Director (s) in the case of Limited Company.	
05	The date and current registration number of factory / shop / establishment / Municipal Trade Licence.	
06	Categories of weights and measures sold / proposed to be sold at present.	
07	Registration Number of VAT / CST / Sales Tax / Professional Tax / Income Tax.	
08	Do you intend to import weights, measures, etc., from places outside the State / Country? If so, indicate sources of supply from the State (s) / Country (s). (Give details of manufacturer's trade mark / monogram and his licence number) and provide (a) Registration of Importer of Weights and Measures, if any (b) Approval of model imported into India by Central Government.	
09	Have you applied previously for a dealer's licence, either in this State or elsewhere? If so, give details?	

To be certified by the Applicant (s)

Certified that I / we have read the Legal Metrology Act, 2009 and the Tripura Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued thereunder.

I / We agree to deposit the scheduled licence fees with Government as soon as required to do so by the Licensing Authority.

All the information furnished above is true to the best of my / our knowledge.

Place :

Date :

.....
Signature and Designation of Applicant (s)

To be filled in by Departmental Officer of the State Government

Date of receipt of application :

Serial number of application :

Date of inspection :

Recommendation of Inspecting Officer :

Place :

Date :

.....
Signature and Designation of Inspecting Officer

Final orders of Licensing Authority

Licence granted / refused :

Licence Number :

Valid till :

Place :

Date :

.....
Signature and Designation of Licensing Authority

SCHEDULE - II-b
[see rule 11 (2)]

Form LM-2

Application for renewal of licence as manufacturer of weights and measures
under the Legal Metrology Act, 2009

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Sl No	To be filled by the Applicant	Comments of the Inspecting Officer
1	2	3
01	Name and complete address of the manufacturing concern for which renewal of licence is desired.	
02	Manufacturing Licence No.	
03	Name (s) and address (s) along with their father's / husband's name of Proprietor (s) and / or Partners and Managing Director (s) in the case of Limited Company.	
04	(a) Type of weights and measures which are manufactured as per licence granted. (a) Do you propose any change?	
05	The monogram or trade marks used on weights and measures manufactured by you.	
06	Details of workshop facilities available.	
07	Details of productions and sales during last 5 years.	
08	The date and current registration number of factory / shop / establishment	
09	Registration Number of VAT / Sales Tax / CST / Professional Tax / Income Tax.	

To be certified by the Applicant (s)

Certified that I / we have read the Legal Metrology Act, 2009 and the Tripura Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued thereunder.

I / We have deposited the scheduled licence fees of Rs. (Rupees) only to the Treasury / Sub-Treasury / Bank on and the original Challan is enclosed.

All the information furnished above is true to the best of my / our knowledge.

Place ::

Date /

.....
Signature and Designation of Applicant (s)

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SCHEDULE - II-B

[see rule 11 (2)]

Form - LR-2

Application for renewal of licence as repairer of weights and measures
under the Legal Metrology Act, 2009

To

Sl No	To be filled by the Applicant	Comments of the Inspecting Officer
1	2	3
01	Name and complete address of the repairing concern / person seeking renewal of the licence.	
02	Repairer's Licence Number.	
03	Name (s) and address (s) along with their father's / husband's name of Proprietor (s) and / or Partners and Managing Director (s) in the case of Limited Company.	
04	The date and current registration number of factory / shop / establishment / Municipal Trade Licence.	
05	Registration Number of VAT / Sales Tax / CST / Professional Tax / Income Tax.	
06	(a) Type of weights and measures which are repaired as per licence granted. (b) Do you propose any change?	
07	Area in which you are operating.	
08	Have you sufficient stock of loan / test weights, etc?	
09	Please give details with particulars of stamping.	

To be certified by the Applicant (s)

Certified that I / we have read the Legal Metrology Act, 2009 and the Tripura Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued thereunder.

I / We have deposited the scheduled licence fees of Rs. (Rupees) only to the Treasury / Sub-Treasury / Bank on and the original Challan is enclosed.

All the information furnished above is true to the best of my / our knowledge.

Place
Date

Signature and Designation of A

SCHEDULE – II-B
[see rule 11 (2)]

Form – LD-2

Application for renewal of licence as dealer in weights and measures
under the Legal Metrology Act, 2009

to

SI No	To be filled by the Applicant	Comments of the Inspecting Officer
1	2	3
01	Name of the establishment / shop / person seeking the renewal of licence.	
02	Dealer's Licence Number.	
03	Date of establishment.	
04	Name (s) and address (s) along with their father's / husband's name of Proprietor (s) and / or Partners and Managing Director (s) in the case of Limited Company.	
05	The date and current registration number of factory / shop / establishment / Municipal Trade Licence.	
06	Categories of weights and measures sold at present.	
07	Registration Number of VAT / CST / Sales Tax / Professional Tax / Income Tax.	
08	Do you intend to import weights, measures, etc., from places outside the State / Country? If so, indicate sources of supply from the State (s) / Country (s). (Give details of manufacturer's trade mark / monogram and his licence number)	

To be certified by the Applicant (s)

Certified that I / we have read the Legal Metrology Act, 2009 and the Tripura Legal Metrology (Enforcement) Rules, 2011 and agree to abide by the same and also the administrative orders and instructions issued or to be issued thereunder.

I / We have deposited the scheduled licence fees of Rs. (Rupees) only to the Treasury / Sub-Treasury / Bank on and the original Challan is enclosed.

All the information furnished above is true to the best of my / our knowledge.

Place :

Date :

.....
Signature and Designation of Applicant(s)

SCHEDULE - IV
[see rule - 11 (4) & (5)]

Government of Tripura
Office of the Controller of Legal Metrology

Licensing and renewal fees for manufacturers, repairers and dealers of weights and measures

1. Issue of licence / renewal of licence to:

(a) Manufacturers	Rs. 500/-
(b) Repairers	Rs. 200/-
(c) Dealers	Rs. 100/-


SCHEDULE-V
[see rule 11 (6)]

Government of Tripura
Office of the Controller of Legal Metrology

Register of licensed Manufacturers / Repairers / Dealers of weights, measures, weighing / measuring instruments

Sl No.		
01	Licence Number	
02	Date of issue / renewal	
03	Name and complete address of the Manufacturer / Repairer / Dealer	
04	Place where workshop / factory is situated	
05	Articles to be manufactured / repaired / sold	
06	Trade mark / monogram being used	
07	Orders regarding cancellation of licence	
08	Result of appeal	
09	Signature of competent authority	
10	Remark	

Note: Column (4) does not apply to Dealers, column (6) does not apply to Repairers and Dealers.


SCHEDULE VI
[see rule 11(8)]

Government of Tripura
Office of the Controller of Legal Metrology

Security deposit to be made by licensed Repairer

Repairer of weights and measures including weighing
and measuring instruments.

Rs. 2500/-

Schedule – VIII
[see rule 15 (3)]

Government of Tripura
Office of the Controller of Legal Metrology,
Certificate of verification

Name of the Legal Metrology Officer

No.....

I hereby certify that I have this day verified and stamped / rejected the under mentioned weight
measurers, etc. belonging to of locality

Quantity	Denomination		Weighing Instruments				Measuring Instruments	Verification Fee (In Rs)	Carriage Conveyance Adjusting charges, etc (In Rs)
	Weights	Measures	Capacity	Class	Type	Manufacturer			
1	2	3	4	5	6	7	8	9	10

Total Rs. deposited vide., Treasury Receipt / Sub-Treasury Receipt / Money Receipt
No., dated

Repaired by / Used by

Next verification due on

(Signature)
Legal Metrology Officer

Note: 1. In the case of rejected weights, measures, etc., the Legal Metrology Officer shall give separate Certificate of rejection mentioning the reasons of rejection against each item.
2. The Certificate of verification is to be exhibited in accordance with the provision of rule 22.

Schedule-IX
[see rule 16 (1)]

Fee payable for verification and stamping of
Weights and Measures and Weighing and Measuring Instruments

1(a) Bullion Weights:

Denomination	Fee per piece (in Rs)
1	2
10 kg.	30.00
5 kg.	20.00
2 kg.	20.00
1 kg.	20.00
500 g.	15.00
200 g.	15.00
100 g.	15.00
50 g.	15.00
20 g.	15.00
10 g.	15.00
5 g.	15.00
2 g.	15.00
1 g.	15.00
500 mg.	10.00
200 mg.	10.00
100 mg.	10.00
50 mg.	10.00
20 mg.	10.00
10 mg.	10.00
5 mg.	10.00
2 mg.	10.00
1 mg.	10.00