

**OFFICE OF THE
TRIPURA STATE LEGAL SERVICES AUTHORITY
Old District & Sessions Judge Court Complex
Tripura, Agartala**

F. 5 (1)-LAW/TLSA/AGT/ED/22/ 9861-67

15th November, 2024

NOTICE INVITING QUOTATION


The Tripura State Legal Services Authority invites sealed quotations from the local printing firms having expertise in Designing, printing & supply of Wall Calendars, Table Calendars and Seasonal Greeting cards as per specification, terms and conditions mentioned here under:

Sl No	Matters to be printer	Quantity	Description	Rate per unit	Total cost with G.S.T
1.	Wall Calendar	350	fully Multi-coloured 7 leaf (6 leaf back to back and 1 leaf as cover) ith on 170 GSM with aqueous coating throughout Glossy Art Paper with top spiral Binding (Wired binding) Size : 17 inch (width) x 22 inch (Hight)		
2	Table Calendar	100	10 page (approx) back to back Multi coloured printing with lamination in 300 GSM Art Glossy Paper , Size - 10 inch (Width) x 7.5 inch (Hight).		
3	Seasonal Greetings Card (250 for Hon'ble Executive Chairman, TLSA & 110 for Member Secretary, TLSA)	Total 360	Paper : 300 GSM, Textured Paper , Golden Colour 4 pages including envelop with Golden colour print. Size : 7.5 x 5 inch		

TERMS AND CONDITIONS:

1. Quotation may be submitted in a sealed envelope superscribed as "NIQ No. F.5 (1)-LAW/TLSA/AGT/ED/22/9861-67 dated 15th November, 2024";
2. Quotation should be supported with a copy of valid documents of credential;
3. Price should be inclusive of all taxes and Income Tax etc. will be deducted at source (TDS) as applicable;
4. Rate per unit and total cost shall be mentioned separately as specified in the NIQ;

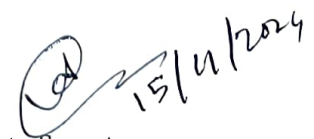
5. Quotation as per details may be submitted in sealed cover addressed to the Member Secretary, Tripura State Legal Services Authority; at the address of our office mentioned above and the quotation shall be received upto **4.00 p.m. of 25.11.2024** and would be opened on the same day, if possible, in presence of intending quotationers at the chamber of Deputy Secretary, TSLSA.
6. The undersigned reserves the right to accept/reject any quotation without showing any reason.
7. The successful quotationer shall be required to supply the printed materials in the office of the TSLSA at their own cost within 7 (Seven) days of receipt of the supply order and the design is to be finalized within 03 days after receiving the supply order, failing which the supply order shall be automatically cancelled without any notice.
8. Before final print a demo of printed items be furnished to this Authority for necessary rectification modification, if any, by the Authority.


(Smt. A. Deb Ray)
Deputy Secretary
TSLSA, Tripura

N.B : Demo Sample to be seen at the office of TSLSA , Agartala during office hours.

Copy to:

1. Notice Board of the office of the TSLSA.
2. Shri Pintu Das, DEO, TSLSA with a request to upload the NIQ in the official website of TSLSA
3. Secretary, Printers Association, Agartala for displaying in their notice board.
4. M/s. Abstract Print, Colonel Chowmuhani, Agartala for information.
5. M/s. Ganesh Arts, Bidurkarta Chowmuhani, Agartala for information.
6. M/s. Manikya Press, Agartala for information.
7. M/s. Sengupta Printers, Agartala for information.
8. M/s. _____


Deputy Secretary
TSLSA, Tripura